

NAVIGATION

Beginning of row	Home
Beginning of worksheet	Ctrl + Home
Edge of data region	Ctrl + <Arrow>
Last used cell in worksheet	Ctrl + End
Vertically in worksheet	PgUp / PgDn
Horizontally in worksheet	Alt + PgUp / PgDn
Between worksheets	Ctrl + PgUp / PgDn
Between workbooks / windows	Ctrl + Tab
Between applications	Alt + Tab
Jump to source of link	Ctrl + [
Return from last jump	F5 , Enter
Find / Replace	Ctrl + F / Ctrl + H
Toggle ribbon visibility	Ctrl + F1
Close window / workbook	Ctrl + W
Close application	Alt + F4

AUDITING & REVIEW

Quick chart	F11
Trace arrows	Alt , M ...
Precedents	P
Dependants	D
Remove arrows	A, A
Select row differences	Select range -> Ctrl + \
Select column differences	Select range -> Ctrl + Shift + \
Display formulas in worksheet	Ctrl + ⇧
Paste name List	F3, Alt + L

COMMON SEQUENCES

Paste Quick Link & Row Anchor	Alt , H , V , N , F2 , F4 , Enter
Copy Across	Ctrl + C , Ctrl + Shift + → Enter , Home , Shift + F9
Delete Sheet (Cannot Undo, make sure you are looking at a chart)	Alt, H, D, S

EDITING: GENERAL

Copy & Paste (clears clipboard)	Ctrl + C, Enter
Cut & Paste (clears clipboard)	Ctrl + X, Enter
Paste special	Alt , H , V ...
Formats	S , T
Formulas	F
Values	V
All except borders	B
Link	N
Undo	Ctrl + Z
Repeat	Ctrl + Y or F4
Outline border on selection	Ctrl + Shift + 7
Remove the borders	Ctrl + Shift + -

EDITING: IN CELL

Toggle edit and point mode	F2
Toggle anchoring	F4
Format cells dialog	Ctrl + 1
Edit cell comment	Shift + F2
SUM adjoining range	Alt + =

EDITING: ROWS & COLUMNS

Select row	Shift + SPACE
Select column	Ctrl + SPACE
Insert new row	Alt , H , I , R
Insert new column	Alt , H , I , C
Insert copied selection	Alt , H , I , E
Delete selection (row / column)	Ctrl + -

CALCULATIONS

Worksheet	Shift + F9
Workbook	Ctrl + Alt + F9
Cell	F2 , Enter
Individual formula element	F2 , select element , F9

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Between applications	Alt + Tab
Jump to source of link	Ctrl + [
Return from last jump	F5 , Enter
Find / Replace	Ctrl + F / Ctrl + H
Toggle help window	Ctrl + F1
Close window / workbook	Ctrl + W
Close application	Alt + F4

AUDITING & REVIEW

Quick chart	F11
Trace arrows	Alt , T , U ...
Precedents	T
Dependants	D
Remove arrows	A
Select row differences	Select range -> Ctrl + \
Select column differences	Select range -> Ctrl + Shift + \
Display formulas in worksheet	Ctrl + ~
Paste name List	F3, Alt + L

COMMON SEQUENCES

Paste Quick Link & Row Anchor	Alt , E , S , L , F2 , F4 , Enter
Copy Across	Ctrl + C , Ctrl + Shift + → Enter , Home , Shift + F9
Delete Sheet (Cannot Undo, make sure you are looking at a chart)	Alt, E, L

EDITING: GENERAL

Copy & Paste (clears clipboard)	Ctrl + C, Enter
Cut & Paste (clears clipboard)	Ctrl + X, Enter
Paste special	Alt , E , S ...
Formats	T
Formulas	F
Values	V
All except borders	X
Link	L
Undo	Ctrl + Z
Repeat	Ctrl + Y or F4
Outline border on selection	Ctrl + Shift + 7
Remove the borders	Ctrl + Shift + -

EDITING: IN CELL

Toggle edit and point mode	F2
Toggle anchoring	F4
Format cells dialog	Ctrl + 1
Edit cell comment	Shift + F2
SUM adjoining range	Alt + =

EDITING: ROWS & COLUMNS

Select row	Shift + SPACE
Select column	Ctrl + SPACE
Insert new row	Alt , I , R
Insert new column	Alt , I , C
Insert copied selection	Alt , I , E
Delete selection (row / column)	Ctrl + -

CALCULATIONS

Worksheet	Shift + F9
Workbook	Ctrl + Alt + F9
Cell	F2 , Enter
Individual formula element	F2 , select element , F9